



Questys® WorkStream

Streamlining the flow of tasks...one inbox at a time. Gone are the days of copying a file, and putting it in an inbox for approval. And into the next inbox for the next task. And to the next...

Questys WorkStream provides for work to be flowed from inbox to inbox until project completion promoting responsibility, accountability, and increased productivity. It can greatly increase your business processes by maximizing the efficiency of your workforce.

Streamline Your Business Processes:

- Speed up day to day task flow while increasing project control
- Maximize resources while flexibly balancing workload for staff
- Promote consistency, efficiency and accountability in staff
- Reduce project time and cost

You Define It, WorkFlow Creates It

The Questys WorkStream module includes a full complement of business process re-engineering, workflow process definition and workflow management capabilities. It facilitates the definition of workflow templates for different projects, initiation of projects, resource allocation, status monitoring and control. All templates are user defined, if you can define it, WorkFlow can track it.

Don't Let Anything Slip Through the Cracks

Questys WorkStream provides your organization with all of the tools necessary to make sure nothing slips through the cracks. At any moment, project managers can view the overall status of all projects currently underway, a task by task status of a single project, or even the workload of a specific individual. What's more, Questys WorkFlow provides for full accountability in any work process. For instance, if you need to discover who approved payment of a certain invoice that is over three years old or need to find out who reviewed a contract that was executed decades ago, simply pull up the project in the secured central repository and view the workflow history, along with the actual documents.

Questys WorkStream is the tool that will help your operation become more efficient while cutting your operational costs..

The Bottom Line

Questys WorkStream streamlines your organization with electronic workflow and approval routing capability. Simplifying the process of bringing tasks, employees and records together, Questys WorkStream is your way of streaming to greater efficiency.

Enhanced New Features:

Workstream WFX is the 10th version of Questys Solutions' workflow/business process management product. This version boasts a complete interface redesign and many enhanced features.

- **GUI Workflow Designer** - Design your workflow in a completely graphical environment. Drag and drop tasks and connect them by drawing decisions from one task to the next.
- **Enhanced Email Notifications** - Email notifications & reminders are sent to users when tasks are ready to be performed.
- **Multiple File Attachments** - Multiple files from various locations can be added to a workflow process.
- **System Time Tasks** - WFX can automatically make a decision or escalate a task from one user to the next based upon a defined period of time.
- **System Logical Tasks** - The system can automatically route the process based upon a logical decisions.
- **Dynamic Task Assignment** - Assign tasks to a user based upon input that was collected previously.
- **Full Process Reporting** - WFX stores all actions taken in the system.

