



Questys Pro Document Management offers the largest standard feature set on the market.

Affordably priced, Questys Pro brings the efficiencies, cost benefits and the power of the paperless office to the SMB market.

Standard features include:

- OCR for full text searching
- Microsoft Office Integration
- Store electronic files in their native format.
- MAPI email integration
- ODBC database lookup capabilities
- Auto-Generate cover pages to speed scanning
- Revision control
- Activity log
- TIFF printer functionality

Questys® Pro Document Management

Designed exclusively for small and midsize businesses (SMBs), Questys Pro Document Management software makes it easy and affordable for companies to “go paperless” and be more efficient.

One Program Does It All

Offering everything in one easy-to-use program, this intuitive solution delivers an advanced out-of-the-box feature set that includes all the tools a business needs to digitally manage their documents including:

- Data Capture
- Storage
- Indexing
- Search and Retrieval
- Access Management
- Output and Distribution

Enhanced Productivity

Questys Pro Document Management software improves departmental and overall office productivity. The system is vital to ensuring business continuity in the face of disaster and increasing competition. In addition, Questys Pro’s electronic filing system saves office space and helps prevent the loss of time and money spent searching for misfiled or lost documents.

Flexibility and Scalability

Customized capabilities enable Questys Pro to be configured to solve each business’ specific needs. As your business grows and changes, adding users and functionality to a Questys Pro System can be performed effortlessly.

Secure Access

Enhanced security features within the software allow the administrators to set user specific permission levels that limit access to critical document categories and system features. So whether onsite or on the road, Questys Pro provides instant access to only the documents and records that your employees need.

Compliance

Regardless of industry, a growing concern for small businesses is exposure to an ever increasing number of regulations including:

- Government Paperwork Elimination Act
- Health Insurance Portability and Accountability Act
- Electronic Signatures in Global and National Commerce Act
- Sarbanes-Oxley Act of 2002
- Gramm-Leach-Bliley Act

Questys Pro Document Management software helps organizations minimize the amount of time, money and resources spent managing documentation while complying with industry regulations.

The Bottom Line

Questys Pro’s electronic interface simplifies the time-intensive act of data filing, archiving and retrieving critical business information regardless of form. Questys Pro’s intuitive functions and user interface reduces the overall cost associated with document management, empowering SMBs to deploy enterprise-level functionality for thousands less than competitive offerings.