



**Data entry for your document management system or any other application can be costly and time consuming. With Questys Capture, drastically reduce, or even eliminate, the manual data entry process associated with going electronic.**

## Questys® Capture

Any organization that uses computers performs data entry. Data entry is a time consuming, error prone, and costly process. Imagine a world where you could automate your data entry rather than manually inputting information into your document management system or accounting system. You could simply scan the pages that contain the data you need and magically the data is extracted.

### Questys Does the Work for You

Questys Capture is a workstation-based data entry automation tool that will let you automate nearly any data entry process. Questys Capture uses advanced optical recognition technology to automatically extract important data from your scanned images. With Questys Capture you can use full page or zonal optical character recognition (OCR) to capture pertinent information. Questys Capture also recognizes many barcode types, regardless of where they appear on the page, as well as, being able to use it for handwriting and optical mark recognition. You can even capture data on unstructured documents. Questys Capture will intuitively recognize patterns of text in documents. With so many capabilities, Questys Capture can eliminate errors, time and cost that come with manual data entry.

### Don't Just Speed Up Processes, Make Them Higher Quality

With Questys Capture, you can also send documents through a quality control process where a user can verify the extracted data, side-by-side with the images. Once Questys Capture has extracted the information you can output the data and/or images to your Questys Pro Document Management System, third party application, or simply package the files and data in a TIFF, PDF, or XML format and export.

### Unlimited Scans, One Low Price

Automated data entry can save you mountains of time and money. Because of this, many providers of similar technology attempt to charge you for how much their products help you. For instance, if you process 1,000,000 pages per month the system costs 10 times the price than if you process only 5,000 pages per month. How does this make sense? With Questys Capture, you can process 1 to over 1,000,000 pages per month for the same low cost!

Questys Solutions

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### Bottom Line

Stop devoting man-power, time, and money to manually entering your information and get automated with Questys Capture.



**“The implementation of Questys has changed the way we manage records. We are now able to cut down on storage space, save \$\$\$s, man power hours for search and retrieval and improve accuracy rates for finding files. Research time has been cut down greatly.”**

**Deanna Gunn, Accounts Payable Supervisor  
Auditor Controller’s Office  
County of Monterey, CA**

### Questys Enterprise – Fast, Easy and Cost Effective

This complete lineup of award-winning Questys Enterprise content management software solutions are designed to enhance office productivity and provide records management solutions to clients in private industry and government agencies.

#### Questys Enterprise Base Server

Scan paper documents, import electronic files and email, then OCR, edit, and store your information in electronic format for instant retrieval.

#### Questys Enterprise Web

Provide fast, secure and reliable Web access to users around the world.

#### Questys Enterprise LegisStream

Automate your entire agenda process, LegisStream is the solution to your agenda development and management needs.

#### Questys Enterprise WorkStream

Streamline your organization with electronic workflow and approval routing capabilities.

#### Questys Enterprise DigiSign Electronic Signature

Create and edit any images or stamps, seals and signatures and apply them electronically.

#### Questys Enterprise Royalty-Free Searchable CD

Copy and export any portion of your Questys Database to a searchable CD.

#### Questys Enterprise Microsoft Integration

Export your Microsoft files directly to your Questys database with the click of a button. With Microsoft Integration, you have a Questys icon in any Microsoft application to click on and export quickly and easily.

#### Questys Enterprise Granicus Integration

Enhance your Questys Enterprise LegisStream module with one-click integration of Granicus MinutesMaker™ a for a powerful combination of agenda management tools, enriched with streaming video.

#### Questys Capture

Affordable data entry automation and indexing that easily integrates into Questys or other applications. Questys Capture includes zonal OCR, barcode recognition, text parsing, and much more.

#### Questys AppLink

Integrate your Questys document management system with compatible third-party software applications, permitting document searches and automatic indexing from within the application.

### About Questys Solutions

Originally founded in 1980, Questys Solutions is headquartered in Mission Viejo, Calif., and offers the IT industry’s most robust lineup of affordably priced document management solutions. Questys Solutions provides an array of award-winning content management, knowledge management, document management, records management, document imaging, electronic workflow, and electronic agenda management solutions for use a variety of business applications.

### How to Get Started

For more information call 877-362-6246 or e-mail [governmentsales@questys.com](mailto:governmentsales@questys.com) or visit [www.questys.com](http://www.questys.com).

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